## 6.1 Process Overview

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| Process | Owner |
| **Documented process and procedure for Freedom and rights of a Data Subject in compliance with the New GDPR Legislation** | **Sirona Medical : Simon (MD)** |

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| Scope Statement |
| **Gathering and documenting of personal and sensitive data flow process and procedures including assets used to process such information in line with GDPR regulations** |

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| Purpose of Process |
| **Gain an insight into how data is obtained, transferred, stored and processed in Line with the New GDPR regulation** |

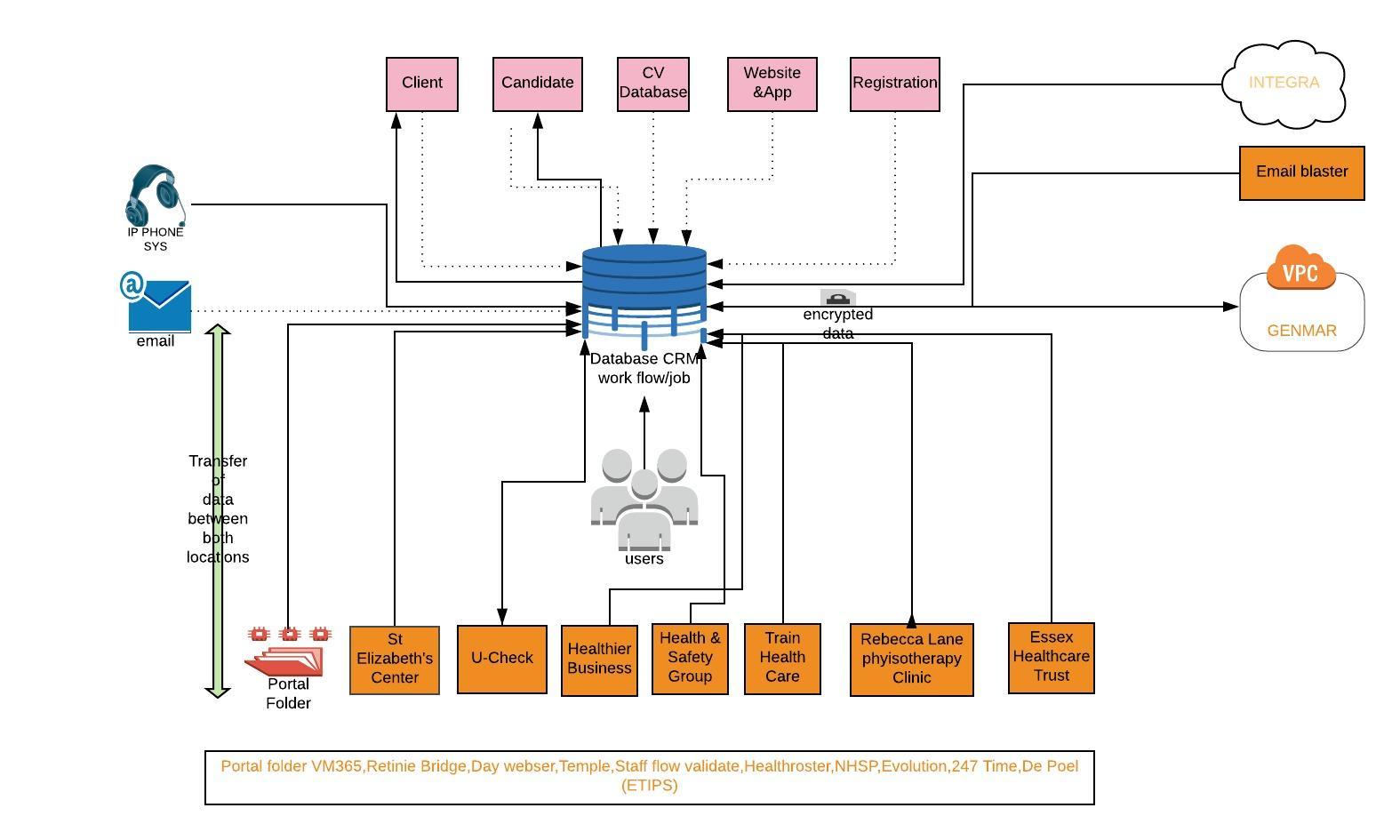
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| Summary |

**According to the process map and details of its components in this process**

1. **The lawful basis for processing data includes legal obligation, employment law, consent, and legitimate business interest**
2. **Does not include cross border transfer**
3. **Includes transfer of data outside the EEA.**
4. **It Includes both personal and sensitive data**

### 6.2 Data Map



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| 6.3 Personal data Inventory |
| **Personal data relates to any information relating to the identified or identifiable natural person (Data Subject).** |

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| Summary |
| Include some special category data.  1. **The lawful basis for processing 5 data items is Employment law** 2. **The lawful basis for processing 3 data items is Contractual obligation** 3. **The lawful basis for processing 4 data items is legitimate business Interest** 4. **The lawful basis for processing 3 data items is Consent** |

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| Data Item | Data subject | | Lawful basis |
| Registration data/CV | Candidate | | Legitimate business Interest |
| Age | Candidate | Employment Law | |
| Name | Candidate | Legitimate business Interest | |
| Gender | Candidate | Contractual Obligation | |
| DBS Number | Candidate | Employment Law | |
| Passport number | Candidate/Employee | Employment law | |
| N.I Number | Candidate/Employee | Employment Law | |
| Phone number | Candidate/Client/  Contractor | Legitimate business Interest | |
| Email address | Candidate/Client/  Contractor | Legitimate business interest | |
| Bank details | Employee/contractors | Contractual Obligation | |
| Nurse Registration Number | Candidate | Employment law | |
| Blood type Data | Candidate | Legal Obligation | |
| Login/User details | Candidate/Employees | Contractual Obligation | |
| Cookies | Candidate | Consent | |
| IP address | Candidate | Consent | |
| Photograph | Candidate | Consent | |
| Job Title | Candidate | | Legitimate business Interest |

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| 6.4 Asset Register |

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| Name/Asset | Location | Operator | Records | Comments |
| ECLIPSE | UK | Controller | All Data records | Internal CRM |
| GEMMAR | UK/Outside EEA | Joint  ! | All Data Record | Third party agreement review |
| INTEGRA | UK | Joint | HR Records | Third party agreement review |
| WEBSITE AND MOBILE APP | UK | Controller | Registration data/ cookies/IP | Data and Acceptance User Policy |
| EMAIL SERVER | UK | Controller | All Data Records | SSL, Encryption by default |
| IP PHONE SYSTEM | UK | Controller | Registration data | Grand stream connected to CRM |