## 6.1 Process Overview

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| Process  | Owner  |
| **Documented process and procedure for Freedom and rights of a Data Subject in compliance with the New GDPR Legislation**  | **Sirona Medical : Simon (MD)** |

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| Scope Statement  |
| **Gathering and documenting of personal and sensitive data flow process and procedures including assets used to process such information in line with GDPR regulations** |

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| Purpose of Process |
| **Gain an insight into how data is obtained, transferred, stored and processed in Line with the New GDPR regulation** |

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| Summary  |

**According to the process map and details of its components in this process**

1. **The lawful basis for processing data includes legal obligation, employment law, consent, and legitimate business interest**
2. **Does not include cross border transfer**
3. **Includes transfer of data outside the EEA.**
4. **It Includes both personal and sensitive data**

### 6.2 Data Map



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| 6.3 Personal data Inventory |
| **Personal data relates to any information relating to the identified or identifiable natural person (Data Subject).** |

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| Summary  |
| Include some special category data.1. **The lawful basis for processing 5 data items is Employment law**
2. **The lawful basis for processing 3 data items is Contractual obligation**
3. **The lawful basis for processing 4 data items is legitimate business Interest**
4. **The lawful basis for processing 3 data items is Consent**
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| Data Item | Data subject | Lawful basis |
| Registration data/CV | Candidate | Legitimate business Interest |
| Age | Candidate  | Employment Law |
| Name | Candidate  | Legitimate business Interest  |
| Gender | Candidate  | Contractual Obligation |
| DBS Number  | Candidate  | Employment Law |
| Passport number  | Candidate/Employee  | Employment law  |
| N.I Number  | Candidate/Employee | Employment Law |
| Phone number  | Candidate/Client/Contractor  | Legitimate business Interest  |
| Email address | Candidate/Client/Contractor  | Legitimate business interest  |
| Bank details  | Employee/contractors  | Contractual Obligation |
| Nurse Registration Number  | Candidate  | Employment law  |
| Blood type Data | Candidate  | Legal Obligation |
| Login/User details | Candidate/Employees | Contractual Obligation |
| Cookies | Candidate  | Consent  |
| IP address | Candidate  | Consent |
| Photograph  | Candidate  | Consent |
| Job Title  | Candidate | Legitimate business Interest  |

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| 6.4 Asset Register |

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| Name/Asset  | Location | Operator | Records  | Comments  |
| ECLIPSE | UK | Controller  | All Data records  | Internal CRM |
| GEMMAR | UK/Outside EEA | Joint ! | All Data Record  | Third party agreement review |
| INTEGRA | UK | Joint  | HR Records  | Third party agreement review |
| WEBSITE AND MOBILE APP | UK | Controller  | Registration data/ cookies/IP | Data and Acceptance User Policy |
| EMAIL SERVER  | UK | Controller  | All Data Records  | SSL, Encryption by default  |
| IP PHONE SYSTEM | UK | Controller  | Registration data  | Grand stream connected to CRM |